

PATENT DISCLOSURE DOCUMENT

Executive Summary:

Executive Name : _____ Date: _____

Project Name:

Brief Description of Invention:

Who are/may be the Inventors:

Estimated cost of Project to date: \$ _____ Est. cost to completion: \$ _____
Est. yearly revenues from product sales: \$ _____ How long will product sell? _____ years
Do you think your competitors will copy the product or results of the Project? Yes / No
Is it worth spending \$5,000 - \$10,000 to protect the results of this Project? Yes / No
Do you think the invention is new and different enough to be patentable? Yes / No
Do the inventors think it is new and different enough to be patentable? Yes / No

Project Manager's Report:

Project Manager's Name: _____ Date: _____

CONFIDENTIAL INVENTION DISCLOSURE FORM

I. INSTRUCTIONS:

- A. Please complete a separate report for each invention.
- B. If a particular section is not applicable, mark it "N.A."
- C. The inventor(s) and two witnesses must sign and date each page of this report, as well as all drawings, photos and additional sheets.
- D. The invention and this report are confidential and proprietary.

II. INVENTOR(S):

- A. Full Name
Citizenship
Mailing Address

- B. Full Name

Citizenship
Mailing Address

III. TITLE OF INVENTION:

IV. CONCEPTION OF INVENTION:

- A. Date of First Drawing
Location
- B. Date of First Written Description
Location
- C. First Disclosure to Others
To Whom?

V. CONSTRUCTION OF DEVICE/TESTING:

- A. Date Model or Device Started
Completed
Location
Made by
- B. Date of First Experiment
Made by
Witnesses

VI. SALE-USE-PUBLICATION:

- A. Date of First Sale or Offer for Sale
- B. Date of First Use
- C. Date of First Publication Describing Invention
- D. Circumstances surrounding any of the above:

VII. PLANS FOR FUTURE USE:

VIII. STATE OF THE ART:

Attach a list of all known patent or literature references pertinent to the invention and describing its background.

IX. OBJECTS OF THE INVENTION:

Discuss the advantages of the invention, especially with respect to existing references or the present state of the art.

X. DESCRIPTION OF THE INVENTION:

- A. Describe the invention in broad terms, and include drawings and photographs.
- B. Give a detailed description, including alternate embodiments and a cycle of operation.

XI. SIGNATURE:

The date and the signature of all inventors and two witnesses should appear on each and every page of this report.

Inventor: _____

Inventor: _____

Date: _____

Date: _____

Witnessed, Read and Understood by: _____

Witnessed, Read and Understood by: _____

Witnessed, Read and Understood by: _____

Witnessed, Read and Understood by: _____

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